

College Works Painting Reference Letter
Glenn A. Anderson, Ph.D.
7164 Purkstone Lane SW
Port Orchard, WA 98367
(360)874-8176

Please let me take this opportunity to introduce Miss Joanne Amlag. She is a Pre-Med student at the University of Washington who is employed this summer by College Works Painting as a Branch Operator.

July 24, 2004

To Whom It May Concern,

Please let me take this opportunity to introduce Miss Joanne Amlag. She is a Pre-Med student at the University of Washington who is employed this summer by College Works Painting as a Branch Operator. In this capacity she is supervising three painting crews of local students. Our initial meeting was the result of my request to her employer for an estimate of the cost of having my house painted, While providing this service she also acted as an able sales representative of the company.

Before starting on my house Joanne did a walk-around with the crew to give directions and instructions on what was to be done, helped the crew set up equipment and then visited the site daily to check on progress and workmanship, She ordered and delivered the custom mixed paint and remained in touch with her crews via cell phone, On the day the job was completed she assisted the painters in replacing downspouts, m the final touch-ups and in the cleanup, And, at completion, she did a final walk-around with me to be certain that the work had been completed to my satisfaction.

Joanne is a very business-like young woman who appears well organized, and who appeared to have a good working relationship with the painting crew I observed. She is personable, friendly, has a good sense of humor and is enthusiastic and energetic. I think she can attain almost any goal for which she might strive.

Respectfully submitted,

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