

College Works Painting Reference Letter  
Kathleen Kelley  
40 Maplehurst Avenue  
Harrisonburg, Virginia 22801

This letter is written on behalf of David Engel, who is working as a College Works project manager and estimator.

Kathleen Kelley  
40 Maplehurst Avenue  
Harrisonburg, Virginia 22801  
May 5, 2005

To: Whom It May Concern  
Re: David Engel  
College Works Painting

Dear Sirs or Madams:

This letter is written on behalf of David Engel, who is working as a College Works project manager and estimator.

I want to complement Mr. Engel on his professionalism, his courtesy, his promptness and his attention to detail. He is by far, one of the most personal and professional estimators that I have met.

I was impressed by his friendly and relaxed demeanor when he was introducing the College Works service. He had prompt follow-up with a phone call and patiently worked around my schedule when setting up the appointment for an estimate. He was very punctual in arriving for the estimate, and was very articulate in explaining how the College Works service operated. His estimate was detailed and fair, and at no time did he attempt high-pressure sales tactics on me.

I feel that any employer would be lucky to have Mr. Engel represent them, and congratulate College Works on putting their faith in this fine young man.

Sincerely,

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